Manual for ICFD2023

ICFD2023 will take place in a hybrid fashion -both in-person and online. We will use Zoom.

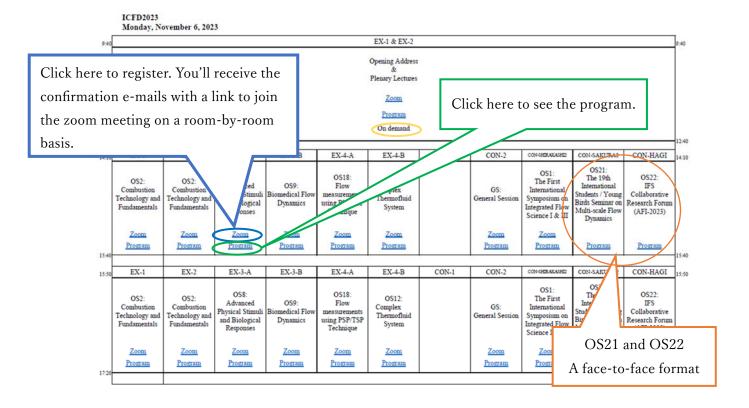
1. Sign in

If you have already made a registration fee payment, you can see the button "Join ICFD" on the "Status View page" now.

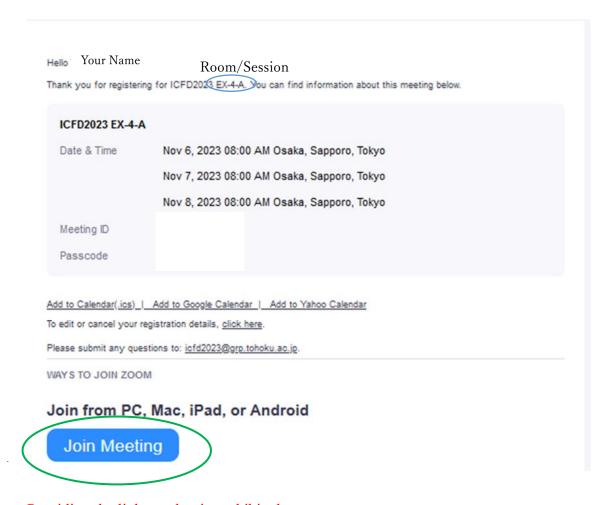
If you cannot find the button, please make the payment first.



- 2. Click the button "Join ICFD". You will find Timetable with the hyperlinks to Zoom and on-demand broadcasting. Please click a session to attend.
 - *Please note that you need to make a register for each room in advance. There is limit to the number of participants in each room. Please do not join several rooms at the same time.



3. After the registration, you will receive the confirmation e-mail with a link to join the zoom meeting on a room-by-room basis. Please click "Join Meeting" on the day.



Providing the link to other is prohibited.

Recording is prohibited whatever the reason.

Please don't enter the several rooms at the same time.

When system dialog prompts, click "Open Zoom Meetings". You can join the meeting.

We ensure you will be using hard-wired, high speed internet. Wi-fi can drop during the presentation.

< For Presenter >

All presenters except OS21 / OS22 (AFI) are required to connect Zoom meeting for their presentation due to the convenience of online distribution at the hybrid. Please connect your PC to the Zoom meeting when presentation is approaching. If you want to share sound from your computer, please toggle on "Include computer sound" as well.

<on-site >

Please bring your own PC. We can not lend our PCs onsite. You can connect LAN cable if you want. We will prepare wired LAN for the stable connection on site. Please bring a conversion connector in case you need. Please turn off your microphone and turn on your camera. In case you make a presentation at the room EX-2, please turn off your microphone and your camera.

If you make a presentation at OS21/OS22, you can not use your own PC. For more details, we have already informed you by e-mail.

For OS21, please read the following general information.

https://www.ifs.tohoku.ac.jp/icfd/2023/sessions/OS/ICFD2023 General Infomation ver2-3.pdf

<online>

Please turn on your microphone and camera to start the presentation.

<For Audience >

Participants can view zoom on the screen onsite. So please turn off / mute your microphone / audio to prevent feedback in a sound system at the conference room.



<The Conference Materials>

The proceedings will be available for the participants on and after November 6. The URL, ID, and password to get the proceedings will be informed the participants by e-mail on the morning of November 6, 2023 (JST). Please download the proceedings by December 31, 2023.

< On-demand broadcasting for Plenary Lectures> It is available from November 6 to November 13, 2023.