

令和4年2月18日

各部局等の長 殿

本部事務機構各部（室・センター）の長 殿

理事・副学長（教育・学生支援担当）

理事（人事労務・環境安全・施設担当）

### 新型コロナウイルス感染症患者に対する濃厚接触者の特定及び管理について（通知）

新型コロナウイルス感染拡大防止については、これまで保健所が積極的疫学調査を実施し、感染源や感染者と接触した者を特定、管理（健康観察と検査実施）することにより、接触感染の防止が図られておりました。

しかし、現在、新規感染者の増加により保健所による調査が困難な状況にあることから、仙台市の要請に応じ、今後本学構成員に感染者が発生した際は、本学が感染者と直近に接触していた本学構成員等の情報を収集のうえ、本部対策班会議において濃厚接触者を特定し、適切な管理（外出自粛や健康観察の実施）を図ることとしますので、ご理解とご協力をお願いします。

なお、感染者発生時に作成いただいている行動歴調査票については、今後提出を求めず、接触者リストのみで対応することとします。詳細については、別添資料も確認ください。お願いします。

### 記

#### 1 濃厚接触者の特定調査の範囲

- ・ 感染が確認された本学構成員と、当該構成員と学内外で直近に接触した者について調査する。
- ・ 接触した者が学外者の場合は、特定調査の対象外とするが、その情報は本学から保健所へ提供し従来どおり保健所が実施する。

#### 2 濃厚接触者の特定作業

- ・ 感染者が確認された場合は、部局等が従来どおり所定フォームで報告する。
- ・ 部局等は、感染者が感染可能期間（周囲に感染させる可能性のある期間で、感染者の発症日2日前から最後に接触した日等）において接触した本学構成員を、接触者リストに取りまとめ、Googleドライブに保存する。
- ・ 部局等から提出された接触者リストを基に、本部対策班会議が濃厚接触者を特定する。
- ・ 本部は、特定した濃厚接触者をリストにし、Googleドライブに保存のうえ、部局等へ連絡する。
- ・ 部局等は、健康観察期間中に体調不良の症状が生じた場合は、かかりつけ医へ連絡し検査を受けるよう、該当者へ指示する。
- ・ 部局等において、感染者等に関する情報を適切に管理のうえ、感染拡大防止対策に取り組む。

【担当】人事企画部人事労務課安全衛生管理係  
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To Department Heads and  
Department Heads within the Administrative Bureau

Executive Vice President (for Education and Student Support)  
Executive Vice President  
(For Human Resources, Personnel Administration, Environmental Security and Facilities)

Identification and handling of those who have been in close contact with someone infected with COVID-19

In order to help prevent the spread of COVID-19, medical institutions have been carrying out epidemiological testing to identify the source of infections and also to identify and manage (through monitoring and testing) any individuals who may have come into contact with someone who has been infected; the aim has been to reduce the number of infections through contact.

However, because there is a great number of new infections every day, it has become difficult for medical institutions to carry out such investigations. In line with a request from Sendai City, Tohoku University will, in the event that someone at the university becomes infected, collate information on those at the university who may have been in close contact with said individual. The university will follow measures devised by the Coronavirus Countermeasures Committee to identify and manage such individuals (such as encouraging them to refrain from going out and to keep an eye on their health). We humbly request your cooperation in this matter.

In addition, the questionnaire on previous activities, which was usually completed by an infected individual when their infection was discovered, will no longer be required and only the list of individuals with whom they have been in close contact will be used.

#### 1. Scope of any possible investigation when identifying close contacts

Those at Tohoku University who have tested positive, and those with whom they have been in contact, both on- and off-campus, will be investigated.

Close contacts who are not at Tohoku University will not be subject to any investigation by the university itself, but their details will be passed on to medical institutions who will carry out any investigation as usual.

#### 2. Identifying those who have been in close contact with infected individuals

If an individual has tested positive for COVID-19, the department with responsibility for said individual will report the appropriate details on the prescribed form as before.

Departments will compile a list of those at Tohoku University with whom the individual who has tested positive has been in contact during the period in which it was possible for the infection to have spread (from

two days before the onset of the infection until the date of their last contact with another person) and store it on Google Drive.

Based on the lists submitted by the departments, the Coronavirus Countermeasures Committee will identify those who have been in close contact with the infected individual.

The Administration Bureau will make lists of those who have been in close contact with infected individuals, save them on Google Drive, and inform departments.

If an individual should show signs of illness during the period in which they are keeping an eye on their health, the relevant department will instruct the individual to contact their family doctor and undergo testing. Departments will manage information on those who have been infected in an appropriate manner and take measures to help prevent the spread of infection.

Section with responsibility for these matters:

Safety and Health Management Section

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